



St. Joseph Academy K-8 Application Instructions

St. Joseph Academy admits students of any race, sex, color, gender, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students of the school. It does not discriminate on the basis of race, sex, color, national and ethnic origin in administration of its educational policies, admissions policies, and athletic and other school-administered programs.

1. Applications for admission will be accepted anytime during the specific enrollment dates that are set. We will sometimes continue to accept applications throughout the actual school year until all spots are filled. **Please make note that students entering Kindergarten **must** be five (5) on or before June 1st and students entering 1st grade **must** be six (6) by June 1st.*

2. Before taking the entrance exam, the following **MUST** be turned in:

- Completed Application**
- Entrance Examination Fee of \$30.00** – payable to St. Joseph Academy.
- ORIGINAL birth certificate with seal** – a copy will be made and returned to you.
- Immunization record** (All Kindergarten students will need additional immunizations and a physical must be completed within 18 months prior to or 90 days after beginning first grade. Forms are available at your physician or SJA).
- Report Card from the current semester and two (2) previous academic years.**
- Standardized test results (i.e. SAT/CAT/IOWA) from the two (2) most recent academic years.**
- Pre-Admissions Record Request Form** – complete this form and return to the Office.
- Student Permanent Record Request form** – complete this form and return to the Office. We do not send record requests until the student is accepted at SJA.

3. An entrance exam for your student will be scheduled for grades K–8th upon receipt of all these materials.

4. A Family Interview will be scheduled with the applicant (grades 7–8), his/her parents, and the principal through the Office once all paperwork is received.

5. The application, entrance exam, and interview must be completed prior to a final decision on acceptance. The Applicant will be notified regarding their acceptance to SJA. Upon acceptance, the last step will be completing the registration process.

Criteria Used When Determining Acceptance:

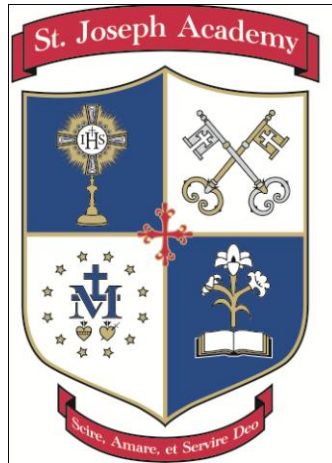
The following requirements make up the policies for acceptance into St. Joseph Academy. Final eligibility will be based on the following (not necessarily in this order):

- Willingness and desire of the student to be enrolled in our school.
- Space availability.
- Satisfactory scholastic and behavioral records from previous schools. Any exceptions may require the student to be admitted on scholastic or behavioral probation.
- Parents must indicate a willing support of the school's mission, goals and objectives.
- Entrance exam results, academic qualifications, and developmental readiness.
- Personal interview of the family/student (grades 7 and 8) given by the Principal.
- Financial clearance from previous school.

We are committed to maintain open communication with you in regards to your child's application. Please feel free to call the office for any questions or concerns that you may have.

Note:

Students who have been enrolled at SJA and leave to go to another school, for any reason, will be regarded as new applicants if they return and must go through ALL of the admissions process again, including the entrance exam.



St. Joseph Academy

“Academic Excellence... Catholic Values”

Application for Admission

Grades K-8

Optional:

A photo of your student here would be very helpful.
Thank you.

St. Joseph Academy is accredited by Western Association of Schools and Colleges.

St. Joseph Academy reserves the right to select students on the basis of academic performance, religious commitment, lifestyle choices, and personal qualifications, including a willingness to cooperate with SJA administration and policies. However, SJA does not discriminate on the basis of race, color, national and ethnic origins in administration of its educational policies, admissions policies, and other school-administered programs.

ST. JOSEPH ACADEMY

APPLICATION FOR ADMISSION

(PLEASE PRINT CLEARLY OR TYPE)

STUDENT INFORMATION

(Please print name exactly as it should appear on all permanent records)

Name _____ Social Security Number _____
Last First Middle

Home _____
Street City State Zip

Mailing Address for school-wide mailings- if different from Home Address:

Street City State Zip

Telephone (_____) _____ Date of Birth ____/____/____ Place of Birth _____

Family information

Applicant resides with: ___Both parents ___Father ___Mother ___Stepfather ___Stepmother ___Adoptive parents ___Guardian

Table with 4 columns: Applicant's Siblings, School Now Attending, Grade, Enrolling in SJA? and 4 rows of data.

Check if applicable:

___Parents divorced ___Parents separated ___ Father remarried ___Mother remarried ___Father deceased ___Mother Deceased

Applicant's Ethnicity: ___Native American ___Hispanic ___Asian/Pacific Islander ___African American ___Caucasian ___Other:_____

SACRAMENTALS: Baptism: Yes___ No___ Penance: Yes___ No___

First Communion: Yes___ No___ Confirmation: Yes___ No___

Parish Name:_____

Pastor's Name:_____

Current Grade:_____ Grade applying for:_____ Gender: M F

US Citizen: Yes___ No___ If "No" citizen of _____

Why do you want your child to attend St. Joseph Academy? (7th & 8th grade and high school students, please attach a hand written note) _____

Has the applicant ever been tested or received special help for learning disabilities? Yes No (If yes please elaborate) _____

Does the applicant regularly require medication? Yes No (If yes please explain) _____

Does the applicant have any physical disabilities? Yes No (If yes please describe) _____

EDUCATIONAL BACKGROUND

Note: Transcripts are required before application is approved.

Other schools attended, including pre-school:

From ___/___/___ to ___/___/___ _____ (____) _____
Current School Name Phone number

Street City State Zip
Fax number (____) _____

From ___/___/___ to ___/___/___ _____ (____) _____
Current School Name Phone number

Street City State Zip
Fax number (____) _____

Have the student ever skipped a grade? Yes___ No___ If yes, please explain:

Has the student had discipline problems at *any* previous school? Yes___ No___ If yes, please explain:

Has the student ever been suspended? Yes___ No___ If yes, please explain:

Has the student ever been expelled? Yes___ No___ If yes, please explain:

Has the student ever been arrested? Yes___ No___ If yes, please explain:

Has the student ever taken drugs or alcohol? Yes___ No___ If yes, what were the circumstances?

St. Joseph Academy Mission Statement

St. Joseph Academy was established in response to the Second Vatican Council's call for greater lay witness in contemporary society. Teaching in accordance with the Magisterium of the Church, our mission is to form young men and women who, committed to live by Catholic principles, will transform and advance human culture. We aim to accomplish this by offering a traditional learning environment that blends faith and reason in educating the whole child.

Man was created by God in His image and likeness and therefore is destined for Him who is infinite perfection. In the spirit of the Divine Master, amidst a world of material possession, the mission of St. Joseph Academy is to prepare the child for what he must be and for what he must do here on earth, in order to gain the sublime end for which he was created. Our duty is to take great care in the Christian education of the youth.

“I have read and agree with the St. Joseph Academy Mission Statement”

Parent Signature Date

We first learned of St. Joseph Academy through: *(check one only)*

Internet site Open House Driving past school Church Other _____

Three factors that most influenced us to apply to St. Joseph Academy: *(please check only three)*

Location Academic Reputation Recommendation of SJA families Desire to attend private school
 Catholic Philosophy Displeasure with public schools

PARENT INFORMATION

Father’s Name _____ Home phone number _____
Last First Middle

Home (if different from student) _____
Street City State Zip

Place of Birth _____ If deceased, date of death ____/____/____
City State

Father’s Cell Phone _____

Father’s Email Address _____

Occupation _____ Business Name _____

Business Address _____
Street City /Zip

Business Phone (____) _____

Education/College Degree(s) _____

Mother’s Name _____ Home phone number _____
Last First Middle

Home (if different from student) _____
Street City State Zip

Place of Birth _____ If deceased, date of death ____/____/____
City State

Mother’s Cell Phone _____

Mother’s Email Address _____

Occupation _____ Business Name _____

Business Address _____
Street City /Zip

Business Phone (____) _____

Education/College Degree(s) _____

IN AN EMERGENCY, IF MOTHER OR FATHER CANNOT BE REACHED, WHO MAY WE CONTACT?

Name: _____ **Phone #** (____) _____

Relationship to Student: _____

I hereby certify that all the information in this application, and all information requested by St. Joseph Academy, for which I am responsible, is complete and accurate, and I understand that falsification or omission of information may result in disqualification or dismissal. Furthermore, I understand that all information submitted to St. Joseph Academy is confidential and shall not be disclosed to anyone, including myself and my family, and that the Director of Admissions may disclose, for official purposes, any information according to his/her discretion, including but not limited to secondary schools which applicant has attended.

Parent or guardian signature:

_____ Date: __/__/__

_____ Date: __/__/__

PARENT QUESTIONNAIRE

We would like to get to know your child better and appreciate your taking the time to answer these questions.

What would you say are your child's main assets, qualities, strengths, or talents? (Academically, socially, physically, and/or spiritually)

What do you expect from a St. Joseph Academy education?

What kinds of activities do you enjoy doing as a family?

What kind of discipline/reward system do you have at home and who enforces it?

STUDENT QUESTIONNAIRE

Please answer the following questions if entering the third grade and above. Optional for younger grades.

What hobbies, sports and activities do you most enjoy outside of school?

What is your favorite academic subject and why?

Please describe an event that has had a special impact or significance in your life.

FOR OFFICE USE ONLY:

___ Accepted ___ Not Accepted ___ Registration Fee Paid

